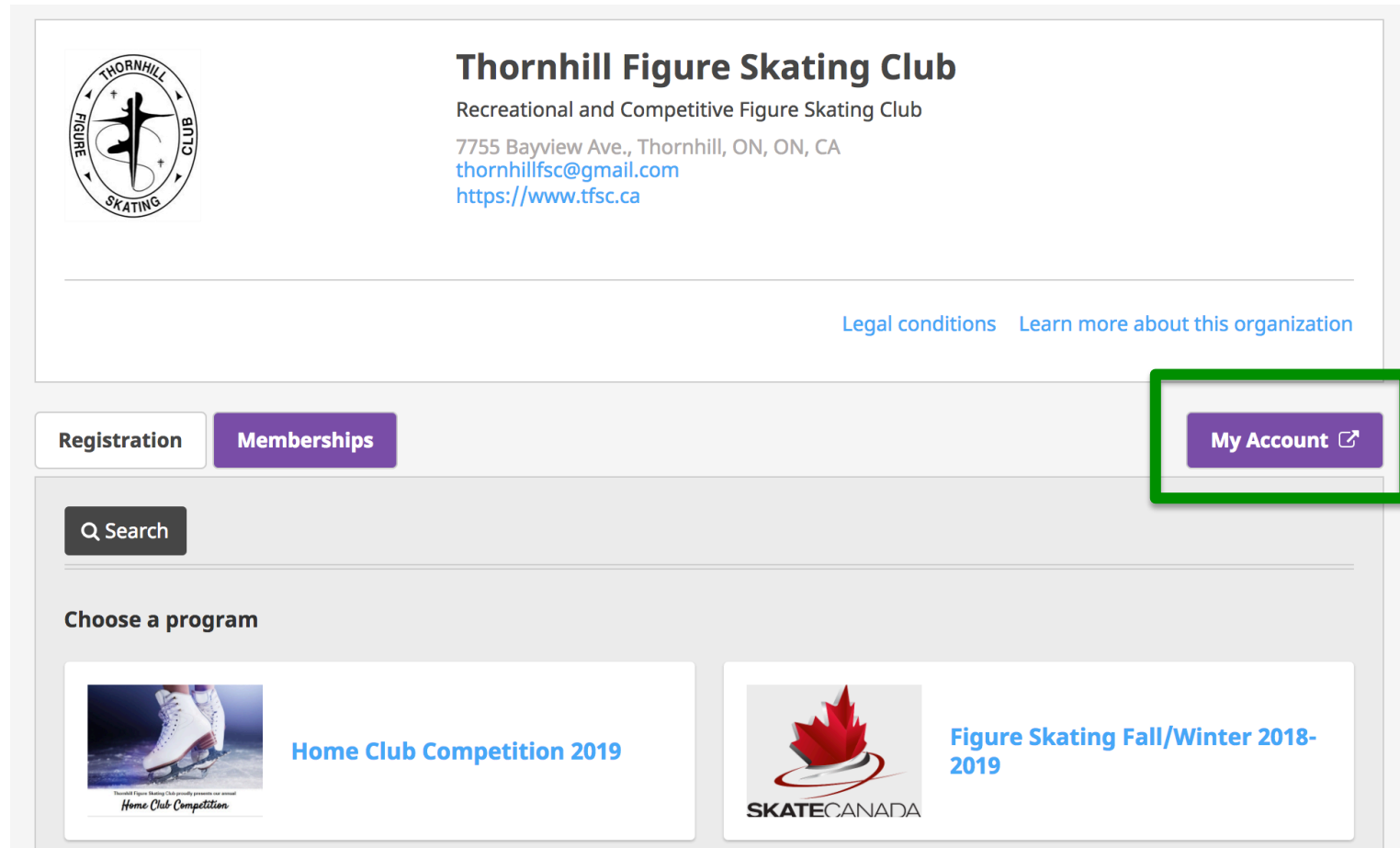



# 1. Login as normal and click on “My Account” on the right hand side on top of the list of programs






## Thornhill Figure Skating Club


Recreational and Competitive Figure Skating Club  
7755 Bayview Ave., Thornhill, ON, ON, CA  
[thornhillfsc@gmail.com](mailto:thornhillfsc@gmail.com)  
<https://www.tfsc.ca>

[Legal conditions](#) [Learn more about this organization](#)

[Registration](#) [Memberships](#) [My Account](#) 

Q Search

### Choose a program



Home Club Competition 2019


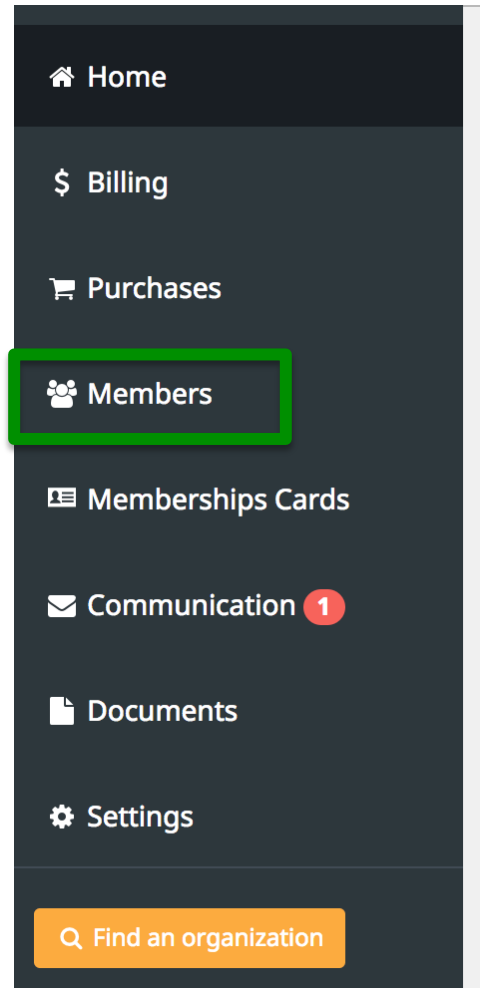
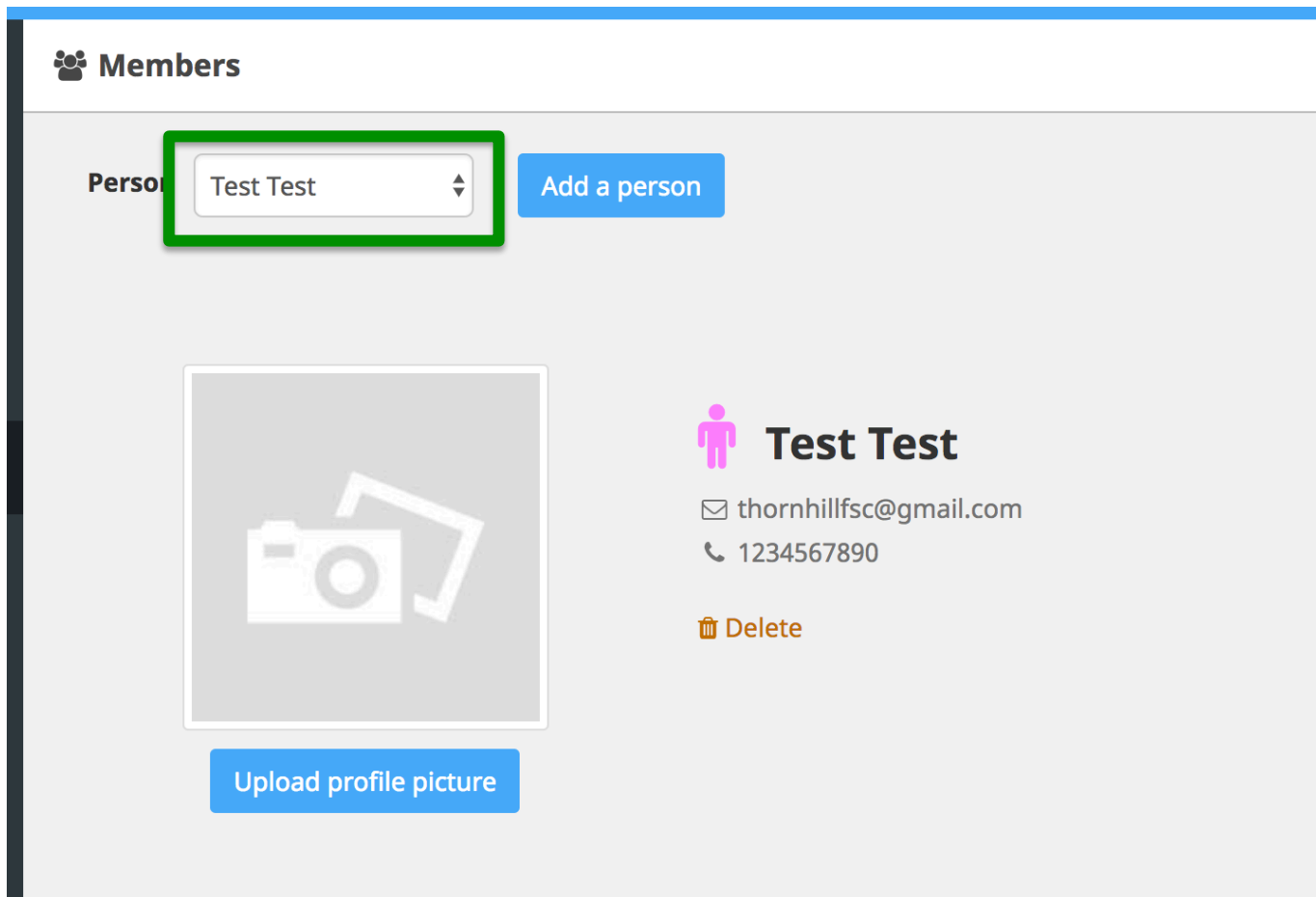


Figure Skating Fall/Winter 2018-2019

## 2. Click on “Members” on the left hand menu



### 3. Select your skater's name from the top drop down menu



The screenshot shows a web interface for managing members. At the top left, there is a header with a group icon and the text "Members". Below this, on the left, is the label "Person". To its right is a dropdown menu containing the text "Test Test", which is highlighted by a green rectangular border. Further right is a blue button labeled "Add a person".







Below the dropdown menu, there is a large square area with a camera icon, representing a profile picture upload zone. Below this area is a blue button labeled "Upload profile picture".

To the right of the profile picture area, there is a pink person icon followed by the name "Test Test". Below the name, there are two lines of contact information: an email address "thornhillfsc@gmail.com" and a phone number "1234567890". At the bottom of this section is an orange trash can icon followed by the text "Delete".

# 4. Scroll down to “Extra Questions” and click on “Edit”



## Forms by organization



Thornhill Figure Skating Club

- ▶  **Contacts**  Edit
- ▶ **? Extra questions**  Edit
- ▶ **? Other information for this organization**  Edit
- ▶  **Skills**  Edit

# 5. Click on “Choose a file” under Home Club 2019


Thornhill Figure Skating Club

▶  Contacts  Edit

▼ ? Extra questions  

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Home Club 2019



**All STAR 2-4 skaters MUST upload an MP3 copy of their music. CDS WILL NOT BE ACCEPTED. All music files will be downloaded on March 20th, 2019 at 5 PM. Any changes after this time will not be taken into account. Failure to upload a valid file will result in your skater not being able to participate. Refunds will not be given for failure to upload a valid file.**

6. Once it has finished uploading, “Success” will show up. Please click “Save” to save the file.

The screenshot shows the Thornhill Figure Skating Club website interface. At the top, the header reads "Thornhill Figure Skating Club". Below the header, there are navigation links: "Contacts" with an "Edit" button, and "? Extra questions" with "Cancel" and "Save" buttons. The "Save" button is highlighted with a green box. Below the navigation, a green "Success!" message is displayed. Underneath, the section "Home Club 2019" is visible. On the left, there is a file upload area showing a file named "skater's music.mp3" with a download icon and a delete icon, and a blue "Choose a file" button. On the right, there is a text block with the following content: "All STAR 2-4 skaters MUST upload an MP3 copy of their music. CDS WILL NOT BE ACCEPTED. All music files will be downloaded on March 20th, 2019 at 5 PM. Any changes after this time will not be taken into account. Failure to upload a valid file will result in your skater not being able to participate. Refunds will not be given for failure to upload a valid file."

Your skater's music has now been  
uploaded!